

OUT OF STATE DEALER



How to title & register a vehicle in Texas

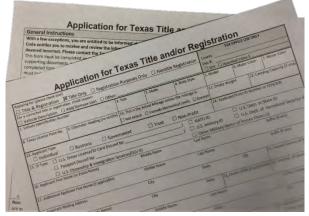
As an out-of-state dealer, we're sure you noticed Texans think their state is mighty fine. They are proud of it and want their vehicle titled and registered in Texas.

We want to thank y'all for taking the time to help our fellow Texans. They are our neighbors and friends, and we want to help you properly title and register their vehicles in Texas.

NOTE: Texas law requires the titling and registration application occur within 30 days of the customer's purchase. This includes making sure the information you mail is in our office within 30 days of the vehicle purchase. The state assesses financial penalties that begin on the 31st day after purchase.

Here's what you need:

- Vehicle Title or Manufacturer's Certificate of Origin (MCO).
- Application for Texas Title and/or Registration (Form 130-U) available at TxDMV.gov.



Form 130-U

Application for Vehicle Identification Number Certification (Form VTR-270) available at TxDMV.gov.



- Sale receipt itemizing how much the buyer paid for the vehicle and sales tax, if any.
- Any Powers of Attorney, Repossession Affidavits, Release of Liens, etc. (Find the Texas forms here.)
- The buyer's <u>government-issued</u>, <u>photo</u> <u>identification</u> (driver's license, passport, military ID).



of Motor Vehicles				
Information				
All sections of this form must be prop required, only black or blue ink are as				Original signatures an
This completed and signed form gran every act necessary and proper to pu of the grantor. "Full power of substit power by putting another person in h	rchase, transfer, and as ution" means that who	ign the legal title wer is given this	e to the motor vehi power of attorney	icle described on beha
This power of attorney cannot be use to federal odometer disclosure. Fede propelled, less than 10 years old, and law, the secure Power of Attorney for use of a power of attorney is permitte disclosure.	ral law specifies a moto has a gross vehicle weig Transfer of Ownership	r vehicle is subje tht of 16,000 po to a Matar Vehic	ct to odometer dis unds or less. In con le (Form VTR-271-/	closure if it is self- npliance with federal A) must be used when
if a power of attorney is used to appl this form) and the grantee (person si required by state law,				
Vehicle Information				
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- The buyer's insurance card (showing it meets the Texas minimums of \$30,000 personal injury, \$60,000 personal injury per accident and \$25,000 in property liability). Note: We do not accept no-fault insurance.
- If it is a commercial vehicle in excess of 10,000 pounds, you need a certified weight slip to determine vehicle's empty weight.

Here's what you do:

- You, as the dealer's agent, and your customer, the buyer, must complete the title's assignment section, including the required seller and buyer information, date of sale, signatures and odometer reading. If you are providing a Manufacturer's Certificate of Origin (MCO), you also must include an odometer statement signed and dated by you and the vehicle buyer.
- Make a copy of the buyer's government-issued, photo identification. (Valid driver's license, passport or military ID.) Go to TxDMV.gov for a complete <u>list of acceptable</u> <u>identification.</u>
- 3. Make a copy of the buyer's insurance card.
- 4. Make sure the buyer fills out the Vehicle Identification Certification (Form VTR-270). When the vehicle is out of state, it is not subject to the Texas Vehicle Safety Inspection law, providing the Form VTR-270 is submitted with the purchaser's paperwork. (Dealers make sure you remind Texas buyers they only have three days from the time the vehicle enters Texas to have the Vehicle Safety Inspection done at a state inspection station.)

- 5. Purchase receipt showing the amount of sales taxes paid (if you collected sales tax). If your state charges below the Texas sales tax amount of 6.25 percent, then the buyer will owe Texas the difference between what the buyer paid in your state and our state's sales tax rate. If you did not charge sales tax, the buyer owes Texas the 6.25 percent on the purchase price. This applies to new and used vehicles.
- 6. Form 130-U. This form is critical to the title and registration process in Texas and you and the buyer MUST FILL IT OUT COMPLETELY and SIGN and DATE IT. If the vehicle includes co-owners, then they must also sign and date the form. Failure to complete the 130-U will result in rejection of a Texas title and registration. NOTE: Make sure you include any rebates and trade-in amounts and pay special attention to checking the right box on the form for the transaction type, such as: title only, title and registration, RPO or non-title registration.
- 7. Any Power of Attorney, Release of Lien, Repossession Affidavit, etc. must be included in the application package.
- 8. Include the certified weight slip for a commercial vehicle in excess of 10,000 pounds that shows the vehicle's empty weight. (Only applies to commercial vehicle purchases.)
- 9. Use the Dealers Texas Fees document to calculate how much money you will submit with the application.

Mail the application package and proper fees to:

Travis County Tax Office

P.O. Box 149326

Austin, TX 78714-9326

Note: If you would like a copy of the completed paperwork, enclose a note and return label from your dealership.

Permits, Stickers & License Plates

- You must provide the buyer with a temporary permit from your state. The only way your customer can receive a Texas 30-day temporary permit is by coming into the Travis County Tax Office and paying cash. We do not accept credit cards, electronic checks, bank drafts or personal checks to purchase a temporary permit.
- We mail the Texas license plates and vehicle registration sticker to the customer's residence and send you, the dealer, a duplicate receipt. However, if you want the license plates and registration sticker sent to the dealership, include this request in your submitted paperwork packet along with a return mailing label from your dealership.

Contact: Email us at <u>TaxOffice@TravisCountyTX.gov</u> if you need additional assistance.