## Conducting A Voter Registration Drive Event

There are two ways to conduct a voter registration drive.

You must first decide if you want to assist the Travis County resident with filling out the voter registration application. Providing a receipt as proof of registration. Then finally returning the completed voter registration application to the Travis County Voter Registrars office.

Or

Just passing out Mail-in voter registration applications.

## Decided to Assist:

- You will need to complete the Volunteer Deputy Registrar training. This training is held on the first Tuesday of every month. The training is held at 5501 Airport Blvd, Austin Texas, 78751. The class times are 10:30 am, 12:30 pm & 6:30 pm. No registration or fee required.
- Once you have completed the Volunteer Deputy Registrar training. You may pick up your voter registration applications for a volunteer deputy registrar at the 5501 Airport Tax Office.
- Schedule a date to host your event. If the event is to be held in a public place, please obtain permission from the business or organization. Then advertise your event.
- Deliver your completed volunteer deputy registrar applications to the Voter Registrar's Office or its satellite office(s) within 5 days of receipt.

Passing out Mail-in voter registration applications:

- You will not need to attend training.
- You may pick up your mail-in voter registration applications at the 5501 Airport Blvd Tax Office.
- Schedule a date to host your event. If the event is to be held in a public place, please obtain permission from the business or organization. Then advertise your event.
- Once you have passed out your mail-in voter registration applications. You have completed your drive.

Note: Under no circumstances should you accept completed mail-in voter registration applications.

On the day Of your event . . .

- Get to your location early to setup.
- Place signs or poster in a prominent location to be seen.
- Smile and offer a voter registration application to everyone you see.

Voting is a privilege and a right.